



# NEW YORK STATE BUILDING OFFICIALS CONFERENCE SCHOLARSHIP AWARD PROGRAM

## APPLICATION GUIDE

~Read all requirements carefully~

**PURPOSE:** The purpose of the scholarship is to provide tuition assistance to member Building Officials, their spouses, or their unmarried children. The Official must be a current Active Member of NYSBOC.

### **MURRAY CRANDELL MEMORIAL SCHLARSHIP AWARD**

Recipients may be awarded an amount not to exceed two hundred fifty dollars (\$250.00) per semester. Be scholastically responsible and have a minimum 2.0 or better grade point.

### **JOHN FLANIGAN CODE OFFICIALS ACHIEVEMENT AWARD**

Recipients may be awarded an amount not to exceed five hundred dollars (\$500.00) award per benefit year. Be scholastically responsible and have a minimum 2.0 or better grade point.

### **KEVIN SHEA ACHIEVEMENT AWARD**

Recipients may be awarded an amount not to exceed one thousand dollars (\$1000.00) award. This is a one-time award. Be scholastically responsible and have a minimum 3.0 or better grade point.

### **DOCUMENTS AND ELIGIBILITY CRITERIA:**

*Applicants must submit all required documentation: (Check each box when you supply the required documents)*

- Completed application form.
- All applicants must include a current personal letter of reference and a business letter of reference (if applicable). Your letters of reference must be from a non-family member. Prior year's letters are not acceptable.
- Be scholastically responsible: All applicants are to have a minimum of a 2.0 grade point average. Those applicants with a 3.0 or better will be considered for the Kevin Shea Achievement Award.
- Submit an essay on your achievements and why you deserve this award. Include any awards, achievements and certifications received in Fall /Spring benefit year.
- Official Transcripts: Only Final Officially Sealed, College or High school transcripts bearing the schools official seal are acceptable. Final official transcripts are required to be sent no later than **July 1<sup>st</sup>**. Copies, faxes, report cards, student schedules, counselor's statements, internet copies, etc. are NOT acceptable.
- You are eligible to apply for this program if you are a spouse, unmarried child or active member of NYSBOC. An active member must be in good standing for at least two (2) years prior to this application.
- A Statement is required from the school the applicant will attend or a tuition bill from the school the applicant will be attending.

**Qualifying semesters are Fall and Spring.**

**All required documentation must be postmarked no later than July 1<sup>st</sup>.**

Recipients will be notified as soon as possible of the awards by mail. Please remember to return this page along with your application and other documents to: NYSBOC Scholarship – C/O Treasurer, 6 Leander Rd, Rochester, NY 14612.